

MUTH 1400: MUSIC THEORY I

Fall 2022

2 Credit Hours

Section 1400.002: TuTh 8:30-9:20am, MUSI 301 (Recital Hall)

Section 1400.001: TuTh 11:00-11:50am, MUSI 301 (Recital Hall)

Instructor: Dr. Benjamin Graf
Email: Benjamin.Graf@unt.edu
Office: MU 215 (across from the Choir Room)
Office Hours: Monday 9:00-9:50am
Tuesday and Thursday 9:30-10:20am
TA: Alison Parker (8:30) and Sylvia Hsu (11:00)
TA Email: AlisonParker@my.unt.edu, SylviaHsu@my.unt.edu
Office: TBA
Office Hours: TBA

Course Objectives:

This course develops elementary music literacy and analytical tools. After a review of fundamentals, the class delves into diatonic harmony. Class activities will develop fluency in analysis, part writing, and model composition. Prerequisites: Must be a music major. Co-requisite: MUTH 1410 (Aural Skills I).

Required Materials

- Staff paper, pencils, notebook/binder/iPad for handouts
- Ability to access Canvas (either at school or at home)

Optional Materials

The Complete Musician, 4th edition of the textbook by Steven Laitz (Oxford 2016)

Workbook I: Writing and Analysis to Accompany the Complete Musician, 4th edition (Oxford 2016)

Music Theory Skill Builder (Oxford) and/or *MusicTheory.net*

Grading

Homework	10@30 points each	300 points (30%)
Test 1	-	150 points (15%)
Test 2	-	150 points (15%)
Test 3	-	150 points (15%)
Speed Tests	3@50 points each	150 points (15%)
Composition Project	-	<u>100 points (10%)</u>
	TOTAL	1,000 points

Letter Grades

A	900-1,000 points
B	800-899 points
C	700-799 points
D	600-699 points
F	0-600 points

Tutoring Sessions

Each week, the TA will be leading FREE drill/study sessions during office hour to review concepts and skills from class. These sessions are *open to all students* who want further guided practice on materials from class. Any student may attend as many or a few of these as that student wishes. Some might attend weekly; others might choose to go only when they need improvement on a specific topic. TA Office Hours will be determined and posted during the first week of classes.

The UNT Learning Center offers FREE tutoring sessions specifically designed for Music Theory students. These sessions follow the speed test topics and/or general topics from Music Theory I. All students should take advantage of the free tutoring from the UNT Learning Center. ***Bonus points on Tests are available when students show proof of attendance from UNT Learning Center tutoring.

Attendance

I expect you to attend every class. You can always check your absences on the Canvas column at any time throughout the duration of the class—the posted number of absences will NOT include excused absences. Remember, if you miss class for any reason, you are still responsible to not only know the material covered in the lecture that day, but you are also required to submit all assignments

on time. Unexcused absences will include: sleeping in class, leaving class early, distracting other students in class, and not being prepared for class at the discretion of the instructor.

Two tardy arrivals are equivalent to one unexcused absence. Absences and tardiness will affect the final course grade as follows:

0-2 absences: No questions asked.

3 absences: Final course grade lowered by 10% (Example: 85%B = 75%C)

4 absences: Final course grade lowered by 20% (Example: 85% B = 65%D)

5 absences: Final course grade lowered by 30% (Example: 85% B = 55%F)

6 or more absences: Final course grade = F

*The TA and I will try to alert you when you approach the 5th or 6th absence, but it is ultimately every student's responsibility to monitor absence totals.

Excused absences include official University or College of Music activities, medical emergencies, all COVID-related procedures, absences with supporting documentation from a doctor's visit, religious observances, and absences accompanied by a note from the Dean of Student's office. Excused absences do not count against your attendance or lower your grade. E-mail the instructor as soon as possible (within 48 hours of missed class) with the reason and documentation for your absence. If you are ill, please provide a doctor's note, but please keep your medical condition private. If you expect to be absent for several days or weeks, you will have to obtain a note from the Dean of Students Office or the UNT COVID team. If you have a chronic medical condition that might affect your class attendance or performance, please see the Office of Disability Accommodations. If any student wishes to dispute an absence as "excused" instead of "unexcused" with the instructor (Dr. Graf, Benjamin.Graf@unt.edu), the student must do so within 48 hours of the last class period he/she missed. After that 48-hour time period expires, the student will have to go through the Dean of Students Office (Maureen "Moe" McGuinness, Union 409) to obtain an excuse note in order to request absences to be changed from "unexcused" to "excused."

Assignments

Homework will be assigned weekly. All homework and exams must be completed neatly and legibly—especially if submitted in an electronic/online format. Assignments submitted in class are due *to your grader* by the start of the class. If you do not understand how to complete an assignment, please see Dr. Graf (or any member of my team) *before* the assignment is due. If you know you will be absent, take a picture and email your completed homework to your grader *before* class begins and CC: Dr. Graf.

Please let me know the circumstances for your late Homework, and I will work with you. If you come and talk to me about your late work, I will often let students resubmit with a max score of 80%. Exceptions for Tests will only be made for unplanned excused absences (emergencies or

COVID situations only) or other extreme circumstances at the discretion of the instructor. If you believe that your grader lost or misplaced your assignment, you must obtain instructor permission to resubmit within a week of the grades posting—not during the last week of class.

ACADEMIC INTEGRITY

*****You are expected to complete all homework, skill tests, quizzes, exams, and projects independently. Unless directed, DO NOT collaborate with other students on assignments.***** If you have a question regarding the directions or the content of an assignment, please e-mail the instructor and your grader with your query, or schedule a meeting.

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam [or specify alternative sanction, such as course failure]. Additionally, the incident will be reported to the Dean of Students (Office of Academic Integrity), who may impose further penalty. According to the UNT catalog, the term "cheating" includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. any other act designed to give a student an unfair advantage. The term "plagiarism" includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

See: [Academic Integrity](#)

LINK: <https://policy.unt.edu/policy/06-003>

STUDENT BEHAVIOR

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classrooms, labs, discussion groups, field trips, etc.

See: [Student Code of Conduct](#)

Link: <https://deanofstudents.unt.edu/conduct>

ACCESS TO INFORMATION – EAGLE CONNECT

Your access point for business and academic services at UNT occurs at my.unt.edu. All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect.

See: [Eagle Connect](#)

LINK: eagleconnect.unt.edu/

ODA STATEMENT

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter. You can now request your Letters of Accommodation ONLINE and ODA will mail your Letters of Accommodation to your instructors. You may wish to begin a private discussion with your professors regarding your specific needs in a course. Note that students must obtain a new letter of accommodation for every semester. For additional information see the Office of Disability Access.

See: [ODA](#)

LINK: disability.unt.edu. (Phone: (940) 565-4323)

UNT Policy Statement on Diversity

UNT values diversity and individuality as part of advancing ideals of human worth, dignity and academic excellence. Diverse viewpoints enrich open discussion, foster the examination of values and exposure of biases, help educate people in rational conflict resolution and responsive leadership, and prepare us for the complexities of a pluralistic society. As such, UNT is committed to maintaining an open, welcoming atmosphere that attracts qualified students, staff, and faculty from all groups to support their success. UNT does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, or veteran status in its application and admission process, educational programs and activities, employment policies and use of university facilities.

See: [Diversity and Inclusion](#)

Link: <https://idea.unt.edu/diversity-inclusion>

Health and Safety Information

Students can access information about health and safety at:

<https://music.unt.edu/student-health-and-wellness>

Registration Information for Students

See: [Registration Information](#)

Link: <https://registrar.unt.edu/students>

Academic Calendar, Fall 2022

See: [Fall 2022 Calendar and Registration Guide](#)

Link: <https://registrar.unt.edu/registration/fall-registration-guide>

Final Exam Schedule

See: [Fall 2022 Final Exam Schedule](#)

<https://registrar.unt.edu/exams/final-exam-schedule/fall>

Financial Aid and Satisfactory Academic Progress

Undergraduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total hours registered. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

Students holding music scholarships must maintain a minimum 2.5 overall cumulative GPA and 3.0 cumulative GPA in music courses.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so.

See: [Financial Aid](#)

LINK: <http://financialaid.unt.edu/sap>

RETENTION OF STUDENT RECORDS

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. You have a right to view your individual record; however, information about your records will not be divulged to other individuals without the proper written consent. You are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the university's policy in accordance with those mandates.

See: [FERPA](#)

Link: <http://ferpa.unt.edu/>

COUNSELING AND TESTING

UNT's Center for Counseling and Testing has an available counselor whose position includes 16 hours per week of dedicated service to students in the College of Music and the College of Visual Arts and Design. Please visit the Center's website for further information:

See: [Counseling and Testing](#)

Link: <http://studentaffairs.unt.edu/counseling-and-testing-services>.

For more information on mental health issues, please visit:

See: [Mental Health Issues](#)

Link: <https://speakout.unt.edu>.

The counselor for music students is:

Myriam Reynolds

Chestnut Hall, Suite 311

(940) 565-2741

Myriam.reynolds@unt.edu

ADD/DROP POLICY

Please be reminded that dropping classes or failing to complete and pass registered hours may make you ineligible for financial aid. In addition, if you drop below half-time enrollment you may be required to begin paying back your student loans. After the 12th class day, students must first submit a completed "Request to Drop" form to the Registrar's Office. The last day for a student to drop a class in Fall 2022 is November 18. Information about add/drop may be found at:

See Academic Calendar (listed above)

STUDENT RESOURCES

The University of North Texas has many resources available to students. For a complete list, go to:

See: [Student Resources](#)

Link: <https://success.unt.edu/aa-sa-resources>

(Note: A printer-friendly PDF version is available by clicking the green button on the home page)

CARE TEAM

The Care Team is a collaborative interdisciplinary committee of university officials that meets regularly to provide a response to student, staff, and faculty whose behavior could be harmful to themselves or others.

See: [Care Team](#)

Link: <https://studentaffairs.unt.edu/care-team>

Course Schedule:

	Date	Lecture/Topic(s)	Assignment(s) Due
	Aug 30	clefs, keys, octave reg.	-
	Sept 1	scales, intervals, keys	-
	Sept 6	pulse, rhythm, meter	HW 1 Due
	Sept 8	triads, lead sheets, constr.	-
	Sept 13	triad voicing, inversions intro	HW 2 Due
	Sept 15	triads, key context, symbols	-
	Sept 20	Unit I review	HW 3 Due
	Sept 22	-	TEST 1 (in-class)
	Sept 27	scales, diatonic modes	-
	Sept 29	embellishments intro, analysis	-
	Oct 4	seventh chords intro, inv.	HW 4 Due
	Oct 6	motion by fifth, voice leading	-
	Oct 11	root motion, Cad, analysis	HW 5 Due
	Oct 13	analysis review activity	-
	Oct 18	Unit II review	HW 6 Due
	Oct 20	-	TEST 2 (in class)
	Oct 25	dominant sevenths, tendency	-
	Oct 27	analysis and applications, V7	-
	Nov 1	phrase model, PD function	HW 7 Due
	Nov 3	analysis with PD, turnarounds	-
	Nov 8	exchanges, writing inversions	HW 8 Due
	Nov 10	bass motions, arp, stepwise	-
	Nov 15	embellishments, pt 2, sus, etc.	HW 9 Due
	Nov 17	six-fours, function	-
	Nov 22	context analysis, six-fours	HW 10 Due
	Nov 24	NO CLASS	-
	Nov 29	Unit III review	-
	Dec 1	-	TEST 3 (in class)
	Dec 6	Analysis and Comp. project	-
	Dec 8	Analysis and Comp. project	-
	Dec 13	-	Comp Proj. Due
No late work or speed tests will be accepted after Dec 8			